

The City of Green Park



Application Date: _____

Permit No.: _____

Fee: **\$500.00**

-- LIMITED DEVELOPMENT PLAN APPLICATION --

The Limited Development Plan application constitutes a petition for amending the applicable zoning regulations as set forth in Section 405.465. The Limited Development Plan and any accompanying documents shall be submitted and shall be accompanied by all general application requirements, including review and processing fees as set forth in Section 400.120.

Information Concerning Applicant: Applicant hereby submits the following information concerning the proposed site:

Business Name: _____

Address of Property		City	State	Zip Code
()	()			
Phone Number	Fax Number	Email Address		

Mailing Address (If different than above)

Address		City	State	Zip Code
()	()			
Phone Number	Fax Number	Email Address		

Name of Business Owner and/or Name and title of Company Officer for above business:

Name		Title		
Address		City	State	Zip Code
()	()			
Phone Number	Fax Number	Email Address		

Name of Property Owner: _____

Address		City	State	Zip Code
()	()			
Phone Number	Fax Number	Email Address		

Name of Architect and/or Engineer: _____ ()
(If Applicable) Name Phone Number

Lot locator number: _____ Current Zoning: _____ Proposed Zoning: _____

What are the proposed business hours of operation?

Mon – Fri: _____ a.m./p.m. to _____ a.m./p.m. & Sat & Sun: _____ a.m./p.m. to _____ a.m./p.m.

Will product be sold which is subject to retail sales tax? Yes No

Date business plans/proposes to begin operation in The City of Green Park: _____
Date

Maximum number of employees _____ and maximum per any one-shift _____.

Current signage structure will be used with new business name or will new signage to be installed

Outside storage proposed? Yes No If yes, enclosed or not enclosed

Does business have any fleet vehicles? Yes No If yes, how many _____.

Will proposed vehicles be parked on site during non-business hours? Yes No & Inside or Outside

Total Number of parking spaces, not including handicap: _____ Total Number of handicap: _____

Define expected Parking needs: _____

Approximate Gross Floor Area _____ square feet and a breakdown of how floor space will be used.

(Attached additional sheets if more space is needed)

The applicant shall initially submit three (3) copies of the following information:

- A detailed description of the proposed use for the property.
- A description of the types of products to be sold or services to be provided.
- A description of any other existing uses and/or tenants on the property (if applicable).
- A description of the uses of adjacent (all properties that abut the property) properties.
- Details of any proposed improvements to the property.
- A sketch plan of the site (may be hand drawn) showing approximate location of buildings, other structures and lot arrangements as well as any proposed landscaping or exterior improvements and proposed location and type signage.

The applicant shall initially also submit three (3) copies of the following: (Check all that have been included)

- Any State or St. Louis County licensing requirements for the proposed use (attach copies of all licenses).
- A written statement explaining the need for a change in the applicable zoning district regulations to allow the applicants proposed use. The statement shall address the potential positive and negative impact on the proposed use on the surrounding properties and uses.

To facilitate review by the City, the Applicant may also submit, but is not required to: (Check all that have been included)

- Statements of other tenants consent: If the property contains more than one tenant, the applicant may provide the City with letters from the other tenants supporting the application.

After initial review and at such time as determined by City Hall, the applicant shall submit fourteen (14) copies of documents for Planning & Zoning Commission and twelve (12) copies for Board of Alderman.

Representation Concerning Authority & Compliance with Laws:

I am authorized by the Applicant(s) to sign on his/her/its behalf and have read this application in its entirety. The information contained herein is true, and correct and complete to the best of my knowledge, information, information and belief.

Applicant hereby represents that the business conducted by Applicant does not and will not violate any ordinance of the City of Green Park and now complies and will continue to comply fully with the laws of the State of Missouri. Applicant acknowledges that failure to truthfully complete this application or failure to comply with all laws may result in revocation of this permit.

Signature of Principal Officer

Date

Verification by Owner and Tenant(s):

If the application is on behalf of a tenant for property owned by a person or entity other than the tenant, the Owner must verify that the Owner has read the application and consents to its review and possible approval by the City. If the Owner submits the application only, tenants need not sign the application.

The undersigned hereby acknowledges that she or he has read the application, understands that it seeks a rezoning of the property and approves of its submission to the City for review and possible approval.

Signature of Property Owner

Title

Print Name

Date

Signature of Tenant

Title

Print Name

Date

If more than one tenant is applying, attach all tenants signatures on a separate sheet.

City Use Only

Planning & Zoning Commission:

Limited Development Plan – Recommendation:

Date: _____

Approval Conditional Approval (see attachment) Disapproval

Comments:

Board of Aldermen:

Limited Development Plan:

Date: _____

Bill: _____ Ordinance: _____ Approved Disapproved

Comments:

