



***MINUTES***  
***BOARD OF ALDERMEN***  
***SPECIAL MEETING***  
***CITY OF GREEN PARK, MISSOURI***  
***July 20, 2016***

Mayor Reinagel called the Special Meeting of the Board of Aldermen to order at 6:05 p.m. on Wednesday, July 20, 2016 at the Green Park City Hall, 11100 Mueller Road, Suite 5, Green Park, Missouri. The roll was called and the following officers were present:

	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Mayor: Bob Reinagel	X		
Aldermen: Fred Baras*	X		
Michael Broughton	X		
Carol Hamilton	X		
James Jones	X		
Joe Monteleone	X		
Tim Thuston	X		

\*Alderman Baras arrived at 6:08 p.m.

**REGULAR MEETING:**

- 1. Work Session with Julianne Stone, Director of the Local Government Partnership (East-West Gateway Council of Governments and UMSL), to establish job posting for the City Administrator/City Clerk position.**

Juliane Stone, Director of the Local Government Partnership (East-West Gateway Council of Governments and UMSL), facilitated a discussion of issues related to the hiring of a new City Administrator-City Clerk. She took the Mayor and Board of Aldermen members through a discussion and a series of questions designed to explore what skills and qualities elected officials are looking for as they consider candidates for the position along with priorities for the city and key job duties they believe a successful candidate will need. The thoughts expressed would also be used to develop the job posting for the position. They also discussed their views on the relative importance of levels of experience and education possessed by potential candidates, expressing the desire to find the right mix with a focus on experience. Minimum requirements for each are specifically enumerated in city ordinance.

They also explored a potential salary range (considering options ranging from the low 50's – low 60's) and options for where the job posting should be placed.

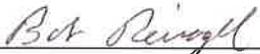
Julie will finalize a draft of the job posting and circulate to the board members and Mayor for approval. She will also take care of getting the position publicized.

**2. Miscellaneous**

No miscellaneous items were discussed.

**3. Adjournment**

Alderman Jones made a motion to adjourn the meeting. The motion was seconded by Alderman Hamilton. Upon a voice vote being taken the motion passed and the meeting adjourned at approximately 8:37 p.m.

  
\_\_\_\_\_  
Bob Reinagel, Mayor

Attest:

  
\_\_\_\_\_  
Diane DeLonjay, Interim City Clerk