



**MINUTES**  
**BOARD OF ALDERMEN**  
**CITY OF GREEN PARK, MISSOURI**  
**July 18, 2016**

Mayor Reinagel called the Meeting of the Board of Aldermen to order at 7:00 p.m. on Monday, July 18, 2016, at the Green Park City Hall, 11100 Mueller Road, Suite 5, Green Park, Missouri. The roll was called and the following officers were present:

	<u>Present</u>	<u>Absent</u>	<u>Excused</u>
Mayor: Bob Reinagel	X		
Aldermen: Fred Baras	X		
Carol Hamilton	X		
Tim Thuston	X		
Joe Monteleone	X		
Michael Broughton	X		
James Jones	X		

**REGULAR MEETING:**

**1. Reading and Approval of the Minutes of the Board of Aldermen Meeting of June 20, 2016 and the Special Board of Aldermen Meetings of June 22, 2016 and June 30, 2016; and the Closed Sessions of June 20, 2016, June 22, 2016 and June 30, 2016**

Mayor Reinagel asked for a motion to approve the Minutes of the Board of Aldermen Meeting of June 20, 2016. A motion was made by Alderman Jones and seconded by Alderman Thuston that the minutes be approved. Upon a voice vote being taken, it was announced the motion passed unanimously.

Mayor Reinagel asked for a motion to approve the Minutes of the Board of Aldermen Special Meeting of June 22, 2016. A motion was made by Alderman Monteleone and seconded by Alderman Broughton that the minutes be approved. Upon a voice vote being taken, it was announced the motion passed unanimously.

Mayor Reinagel asked for a motion to approve the Minutes of the Board of Aldermen Special Meeting of June 30, 2016. A motion was made by Alderman Baras and seconded by Alderman Hamilton that the minutes be approved. Upon a voice vote being taken, it was announced the motion passed unanimously.

Mayor Reinagel asked for a motion to approve the Minutes of the Board of Aldermen Closed Sessions of June 20, June 22, and June 30, 2016. A motion was made by

Alderman Jones and seconded by Alderman Baras that the minutes be approved. Upon a voice vote being taken, it was announced the motion passed unanimously.

## **2. Citizen Comments & Petitions**

There were no citizen comments at this time.

## **3. Reports of Officers & Committees:**

### **3.1 Mayor & Board of Aldermen**

Mayor Reinagel reported the City is working on grants for Green Park Road and Mueller Road. Both grants are significant amounts. The City has leased Suite 3 and is working on renewing some other leases. Mayor Reinagel also stated that the Deputy City Clerk is doing a great job handling the extra work load.

Alderman Hamilton has received several inquiries regarding the make-up date for the Senior Bingo and asked if a date has been determined. No date has been set yet.

Alderman Jones stated his neighborhood received a lot of tree damage from the recent storm.

Alderman Baras asked if the storm sewer and sidewalk in Southtowne Farms was ever repaired. City Engineer Derrick Madej explained the City contacted MSD to delay the repair of the sidewalk until after the street was done at this location. Deputy City Clerk Diane DeLonjay stated she spoke with MSD and they advised the sewer repair was completed and they would repair the sidewalk by July 31<sup>st</sup>.

Alderman Monteleone expressed thanks to Diane DeLonjay for the extra effort in handling matters at City Hall during the absence of a City Administrator.

Alderman Broughton inquired when the next work session would be scheduled. Mayor Reinagel suggested a work session should be scheduled for late next week.

### **3.2 City Attorney**

City Attorney Paul Rost reported the lease for Suite 3 is completed. He is working on the renewal of the lease for Suites 7 and 8. He will be keeping up with new legislative issues and will continue working on the rental issues with St. Louis County and others.

### **3.3 City Engineer/Building Commissioner**

City Engineer, Derrick Madej, reported the Southtowne Farms street replacement project is approximately 50% complete and the contractor is trying to get the pavement in before school starts. There is still a street light that needs to be repaired. After the street replacement project is completed, he will get a bid from the contractor to repair damaged curbs and sidewalks throughout the city.

### **3.4 City Administrator/City Clerk**

In the absence of a City Administrator, the Deputy City Clerk, Diane DeLonjay, had nothing to report.

### **3.5 Treasurer Report**

The treasurer report is in the packet.

### **3.6 County Police Report**

Officer Kappler presented the June Police Report and discussed the Stealth report that was done on Patsy the weekend of July 15<sup>th</sup> through 18<sup>th</sup> of 2016. Based on the information collected, there does not appear to be a speed-related issue at this location during the time periods covered by the study.

## **4. Unfinished Business**

None.

## **5. New Business**

### **5.1 Presentation by Julianne Stone of East-West Gateway Council of Governments with Proposal to Assist in Search for new City Administrator/City Clerk.**

Julie Stone, Director of Local Government Partnership (LGP), discussed the assistance she can provide in fulfilling the goal of hiring a new City Administrator/City Clerk. The service is provided at a flat fee. Additional incidental fees would include mileage, copies, mailing, advertising, and background checks. Julie will work with the Mayor and the Board of Aldermen in identifying key position priorities, requirements, qualifications and salary range. She will draft the job posting and place the posting in relevant and agreed upon outlets. She will also collect and screen resumes, make interview appointments and assist with the

interview plan, check references and facilitate background checks. Julie will filter the candidates down to 5-8 (or an agreed to number) for the Mayor and the City's selection team to interview. The City will have the final word in the selection process.

**5.2 Resolution #281 Accepting a Proposal from East-West Gateway Council of Governments to Assist in the Search for City Administrator/City Clerk,**

Alderman Baras made a motion to accept Resolution #281 accepting a proposal from East-West Gateway Council of Governments to assist in the search for City Administrator/City Clerk.

Alderman Hamilton discussed her thoughts on doing the job search in-house and shared some information she had researched. Alderman Broughton also discussed what he found in his research and felt the City could do the search in-house. Alderman Baras felt that due to the heavy workload at City Hall, the City would be better off letting East-West Gateway do all the work. When there was no second to the motion, City Attorney Paul Rost asked the Board for clarification on what direction the Board had for staff in order to fill the vacancy. More discussion ensued.

The motion was seconded by Alderman Thuston. Upon the roll being called the Board of Aldermen voted as follows:

	AYE	NAY	ABSENT
Alderman Thuston	X		
Alderman Hamilton	X		
Alderman Baras	X		
Alderman Broughton		<u>X</u>	
Alderman Monteleone	X		
Alderman Jones	X		

**6. Citizens Comments & Petitions**

Resident Jon Byrd inquired why the City lost the City Administrator. Mayor Reinagel stated personnel matters could not be discussed with the public.

Resident Eric Lamb of Cedarberry Place thanked the Mayor and Alderman Monteleone for attending the Cedarberry Subdivision meeting last week and inquired about a timeline in getting the issues resolved that were discussed at the meeting. City

Attorney Paul Rost stated he is working on the matter using existing ordinances and also looking at additional regulations for the future.

**7. Miscellaneous**

There were no miscellaneous items discussed.

**8. Closed Executive Session (Pursuant to legal actions, causes of action, litigation or privileged communications between the City's representatives and its attorney (610.021(1); leasing, purchasing, or sale of real-estate (610.021(2); hiring, firing, disciplining or promoting employees (610.021(3)).**

Alderman Monteleone made a motion to go into Closed Executive Session. The motion was seconded by Alderman Broughton. Upon the roll being called the Board of Aldermen voted as follows:

	AYE	NAY	ABSENT
Alderman Thuston	X		
Alderman Hamilton	X		
Alderman Baras	X		
Alderman Broughton	X		
Alderman Monteleone	X		
Alderman Jones	X		

The Board of Aldermen went into Closed Executive Session at approximately 8:10 p.m.

  
\_\_\_\_\_  
Mayor Bob Reinagel

Attest:

  
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Diane DeLonjay, Deputy City Clerk