



RESIDENTIAL OCCUPANCY/RE-OCCUPANCY PERMIT – APPLICATION

Inspection Fee: **\$95.00** Date Paid: _____ Receipt # _____

Occupancy Fee: **\$15.00** Date Paid: _____ Receipt # _____

Type of occupancy: Owner Occupied Tenant Occupied

Property Address: _____

Lot locator number: _____ Zoning: _____

Property Owner Name: _____

_____	_____	_____	_____
Mailing Address	City	State	Zip Code
() _____	() _____	_____	
Phone Number	Fax Number	Email Address	

INSPECTION CONTACT INFORMATION

Contact Name for Inspection: _____

_____	_____	_____	_____
Address to forward all inspection correspondences		City	State
() _____	() _____	_____	
Phone Number	Fax Number	Email Address	

Date available for inspection _____ Preferred Time _____ a.m./p.m.

- List Phone number where contact person can be reached between 7:00am & 8:30am, Monday – Friday.
- All inspections are performed between 8:00am and 2:00pm Monday – Friday.
 - Arrangements may be made to schedule a special inspection time. You will be contacted within forty-eight (48) hours to confirm an inspection date and time.

OCCUPANT INFORMATION

() _____	() _____	_____
Phone Number	Fax Number	Email Address

Name(s) of all new occupants <i>(Attach additional sheets if more space is needed)</i>	Relationship to head of household
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_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

General Information & Instructions:

- Please allow two (2) hours for inspection.
- Inspections will be performed under the terms of the St. Louis County Property Maintenance Code as adopted by the City of Green Park.
- Application valid for ninety (90) days. Failure to correct deficiencies noted on inspection report within ninety (90) days shall cause the application to lapse and a new application and fee must be filed.
- This application is not a permit and the premise shall not be occupied until an occupancy permit is issued.

Representation Concerning Authority & Compliance with Laws:

I as the Applicant, or as the authorized agent of the Applicant, have read this application in its entirety and certify that the information contained herein is true, and correct and complete to the best of my knowledge, information, and belief.

Applicant hereby represents that the Applicant's use of the property does not and will not violate any ordinance of the City of Green Park and now complies and will continue to comply fully with the laws of the State of Missouri. Applicant acknowledges that failure to truthfully complete this application or failure to comply with all laws may result in revocation of this permit.

Signature of Applicant

Date

Print Name

City Use Only

Occupancy/Re-Occupancy: Approved Conditionally Approved Disapproved

Comments/Conditions:

City Administrator

Date

St. Louis County Permit Number: _____

Date Issued: _____

Green Park Permit Number: _____

Date Issued: _____